

MOTION BY SUPERVISOR MICHAEL D. ANTONOVICH

OCTOBER 12, 2004

For many years the Department of Regional Planning has imposed a fee of \$770 for Temporary Use Permits ("TUP's) for special events. This fee is used for staff to review the application and determine if there is adequate security, parking, and restroom facilities for any special event held on private property.

Several non-profit organizations have complained about the excessive cost for processing what is a relatively routine permit application. Given the fact that many special events either make a small profit, break even, or even lose money, the \$770 application hardly seems fair. The burden is even more severe when one considers that TUP's are issued to non-profit organizations, many of whom struggle to get by providing valuable services to the public. Many local cities—for example, Burbank, Glendale, Los Angeles, Pasadena, and Santa Clarita—charge a lower fee than the County, a reduced fee for non-profits, or no fee at all. Lastly, while the fee can be waived by the Board of Supervisors, it takes time to secure a place on the Board agenda and oftentimes cannot be achieved on short notice.

The Department of Regional Planning typically processes about 20-25 TUP applications per year. The revenue generated by TUP application fees, averaging about \$20,000 per year over the last three years, represents less than 1% of all fee-generated revenue collected by Regional Planning. Eliminating or reducing this fee, which would be a great benefit to non-profit organizations, would have a very modest impact on the overall funding of the Department of Regional Planning.

- M O R E -

MOTION

MOLINA _____

BURKE _____

YAROSLAVSKY _____

ANTONOVICH _____

KNABE _____

One of the issues associated with TUP fees is that the “one-size fits all” approach is not appropriate given the range of TUP applications. While the application requirements and fee are not a significant hurdle for a multi-day event that will turn a profit, it hardly seems appropriate for the small events that generate little or no revenue, have a relatively small attendance, and have little impact upon the surrounding community. It would therefore make more sense to have a two-tiered application and fee process that reflects these differences.

I, THEREFORE, MOVE that the Board of Supervisors direct the:

1. Director of Regional Planning to reduce the Temporary Use Permit fee to \$150 and take the appropriate steps to amend its applications and permit fees accordingly.
2. County Counsel to draft the appropriate ordinance reducing the Temporary Use Permit fee to \$150 and bring this ordinance back to the Board of Supervisors within 30 days.
3. Director of Regional Planning to report back to the Board of Supervisors within six months of adoption of the fee ordinance concerning how these changes have impacted the Department of Regional Planning, TUP applicants, and the communities in which special events occur.
4. Department of Regional Planning to consider the adoption of a two-tiered TUP classification system that would assess a very nominal fee (or none at all) for small events and a larger fee for multi-day events that have a greater impact upon the surrounding community, and to report back to the Board within six months.

#

MDA:pno
tempusepermitfee